

**Ministry of Training,
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**Ministère de la Formation
et des Collèges et Universités**

Ministre

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DEC 13 2010

Algoma University
1520 Queen Street East
Sault Ste. Marie, Ontario
Canada
P6A 2G4

Attention: Mr. Brady Irwin, Chair, Board of Governors

Dear Mr. Brady:

In a letter dated October 29, 2010, I advised Algoma University that pursuant to subsection 4(1) of the *Post-secondary Education Choice and Excellence Act, 2000*, it was my intent to grant consent to Algoma University to advertise and offer a Bachelor of Social Work program.

The intent to grant consent was subject to Algoma University accepting the terms and conditions set out in the letter of intent which included the Standard Terms and Conditions for a public institution, and the following additional conditions:

1. The consent is specific to the campuses located at Algoma University, 1520 Queen Street East, Sault Ste. Marie, Ontario P6A 2G4 and at Northern College of Applied Arts and Technology, Porcupine Campus, 4715 Highway 101 East, Timmins, Ontario P0N 1H0.
2. Prior to enrolling students, Algoma shall honour the following commitments made during the review by PEQAB:
 - hire one full-time field placement coordinator in Sault Ste. Marie and one part-time coordinator in Timmins;
 - expand the Program Advisory Committee to include a major Aboriginal Association, student representatives, a formal representative from the Ontario College of Social Workers and Social Services Workers, and representatives from a broader spectrum of service providers in both Sault Ste. Marie and Timmins; and, modify its procedures to develop and implement conflict of interest guidelines so that members declare a conflict of interest at the start of each meeting;
 - establish a program-specific committee that will develop admissions, continuance, and demission policies and procedures, monitor student progress, maximize student retention, adjudicate student course/program appeals, and handle demission of students from the program;

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- modify admission requirements to:
 - ▶ include policies and procedures that prepare students to monitor and evaluate their own behaviour in relation to the relevant code of ethics and provide for termination of those students found to be engaging in behaviour contrary to policy; and
 - ▶ require all students entering the program to sign a letter of indemnity attesting to their understanding of and compliance with the policies with respect to academic integrity and the professional discipline-specific behaviour policy.
 - amend promotion policies to require students to maintain a grade minimum of 70% in four required social work courses in the first two years and to maintain a cumulative average of 70% in all social work courses to earn the Bachelor of Social Work credential;
 - develop a feedback mechanism for students/graduates, practicum field instructors, and post-graduation employers;
 - establish both a Community Advisory Committee and a Field Advisory Committee in accordance with Canadian Association of Social Work Education (CASWE) standards;
 - monitor CASWE accreditation and self-study standards and benchmarks on an ongoing basis;
 - develop workshops to educate students, faculty, sessional instructors, and administrative personnel on academic integrity and behavioural conduct within the program; and
 - ensure that program students in the Northern College campus have access to a library, 96 computer work stations with internet access, two videoconference-capable classrooms with 56 and 40 seats respectively, student support services, and that offices for both visiting faculty and the part-time Coordinator are available in Timmins.
3. Algoma University shall seek candidacy status for the program, and then obtain accreditation by the Canadian Association for Social Work Education as soon as the program becomes eligible for accreditation.
4. Algoma University shall delay the compressed delivery of the program until at least year three of its traditional delivery, whereupon the Bachelor of Social Work program is established and has graduated its first cohort of students.

The letter also indicated that the consent would be for a period of five years, commencing from the date of written confirmation from the Minister that Algoma University had satisfied the requirements for a consent.

I would like to confirm that I have received and am satisfied with the signed Applicant Agreement Form and the requirements for a consent as noted in the October 29, 2010 letter.

I am pleased to advise you that I am granting consent to Algoma University to advertise and offer a Bachelor of Social Work program.

The consent is specific to the locations identified above, and is for a period of five years from the date of the letter of consent. The consent is subject to the terms and conditions identified in the letter of intent to grant consent dated October 29, 2010 and its attachment.

I would like to take this opportunity to wish Algoma University success in offering this program.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Milloy', with a stylized flourish at the end.

John Milloy
Minister

c.c. Dale Patterson
Chair, Postsecondary Education Quality Assessment Board